

**THE UNIVERSITY OF CHICAGO
NEW USER AMENDMENT AND TRAINING CERTIFICATION FORM**

Please complete this form to add a new user to your authorization for the use of radioactive material and to document the completion of their radiation safety training. The new user will not be authorized to use radioactive material under the Principal Investigator's protocol until they have attended a radioactive material user course or have been a Radioactive Material (RAM) User under another PI's protocol with radiation safety training during the current year. Each new user must sign the form and forward a copy to the Office of Radiation Safety MC2106, Room AMB M031A or fax 2-4008.

New User Name: (Last, First, MI.)		Principal Investigator		Protocol No.
Regulatory Compliance Number (formally BSD Number)			Over 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Graduate <input type="checkbox"/>	Undergraduate <input type="checkbox"/>	Technician <input type="checkbox"/>	Faculty <input type="checkbox"/>	Other <input type="checkbox"/> Explain on next line
Email Address:			Explain:	
<input type="checkbox"/> Check here if this user will be the laboratory designee. Note: The lab designee must attend the radioactive material user training and laboratory designee classes.				

ORS Form A3 (9/10)

Radioactive Material User Training

All new and current employees being added as radioactive material (RAM) users must initially attend a training course presented by the Office of Radiation Safety (ORS) and designated for RAM users. In addition, it is advised that the new RAM user read the University Radiation Safety Policies on the EH&S website at <http://safety.uchicago.edu/>.

Laboratory Designee Training

If the new user will also be designated as the lab designee or alternate lab designee, they are required to attend the new RAM user and the lab designee courses.

- Transferring Labs:** RAM User trained in radiation safety on _____
Transferring from Dr. _____ lab to Dr. _____ lab.
- RAM User to be listed on another PI Protocol** (I am currently listed on Dr. _____
Protocol as a RAM User and will also be a RAM User under the above PI Protocol.)

Orientation classes offered by Office of Radiation Safety

- New RAM user attended ORS radiation safety course on:**
- Lab Designee course attended on: _____ (Only required for lab designees)**

In addition to attending the training course, the Radiation Protection Manual must be reviewed.

I hereby declare that I received and understand the radiation safety training indicated on the above date(s). I have read and understand the University of Chicago Radiation Safety Manual and the authorization under which I will be listed as a user. I agree to abide by these requirements and any future amendments made to them.

User Signature:	Date:
-----------------	-------

I agree to take supervisory responsibility for this user and ensure the safe use of radioactive material in the laboratory. In addition to the ORS radiation safety course, I will provide our specific laboratory procedures to the user.

PI Signature:	Date:
---------------	-------